



# Start with SACHI



Your Unique Story Connecting Japan and the World



For **2026**

Academic Year  
Admission

Application Guidelines



For Inquiry

SACHI International School

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Homepage

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## SACHI International School Philosophy and Education Policy

### 1. Philosophy

We cultivate exceptional global talents who will serve as next-generation leaders bridging Japan and the world.

### 2. Education Policy

#### a. Japanese Language Education to Support Career Development

We aim for students to acquire B2-level Japanese proficiency (JLPT N2 or higher) by graduation, so they can actively contribute in professional and everyday settings within Japanese society. We also nurture essential workplace skills and independent learning abilities.

#### b. Japanese Language Education Connecting with Local Communities

We provide Japanese language education in collaboration with local communities and industries, nurturing global talents who can embrace and adapt to diverse cultures.

#### c. Educational Support Focused on Post-Graduation Career

From the first year of enrollment, we incorporate guest lectures and company exchanges into the curriculum to help students clearly envision their future careers.

### 3. Graduation Requirements

- Successfully met all final semester learning objectives ("Can-do" goals) in each subject
- Earned a grade of C or higher in all subjects each semester
- Maintained an overall attendance rate of 80% or above since enrollment

### 4. Educational Methods

- Students systematically develop skills in speaking (including interaction and presentation), listening, reading, and writing, along with essential linguistic knowledge such as grammar, vocabulary, and kanji.
- Through group work, project-based learning, and off-campus experiences, students cultivate teamwork, autonomy, and practical communication skills while deepening their understanding of multicultural coexistence.
- Classes include interactions with companies and guest speakers to help students set concrete career goals.
- We offer exam preparation courses tailored to specific goals, including the Japanese Language Proficiency Test (JLPT) and the BJT Business Japanese Proficiency Test.
- Regular assessments, including speaking tests, are conducted each semester to evaluate students' achievement across all subjects.
- We provide individualized support such as career counseling to assist with post-graduation planning.

### 5. Admission Policy

SACHI International School welcomes students who:

- Understand and support the school's philosophy and educational policy
- Have a clear purpose for studying abroad and a strong motivation to learn
- Are interested in not only the Japanese language but also Japanese society and culture
- Aspire to become future leaders who bridge Japan and the world
- Actively participate in classes and school events to achieve their personal goals
- Respect and collaborate with people from diverse cultures and values within the school and local community

## Steps from Application to Admission

Our school is currently in the process of applying for accreditation from the Ministry of Education, Culture, Sports, Science and Technology (MEXT) to accept international students starting in April 2026.

The result of this application, which will determine whether the school can officially open, is expected by the end of October 2025.

In the unlikely event that accreditation is not granted, students will not be able to obtain a student visa to study at our school, and entry into Japan for this purpose will not be permitted.

We kindly ask prospective students to take this into consideration when planning their study abroad.

Updates on the status and outcome of the application will be posted on our official website and other channels as necessary.

### 1. Courses Offered

#### Japanese Language B2 for Career 2-year Course

### 2. Eligibility

Applicants must meet all of the following requirements:

- Have completed at least 12 years of formal education in a foreign country.
- Have graduated within the past five years from the time of application.
- Be financially capable of covering living expenses during their stay in Japan.
- Have passed the JLPT N5 or an equivalent level in other Japanese language proficiency tests (e.g., NAT-TEST, J-CERT, JLCT), or possess equivalent Japanese language ability.
- Understand and support the school's philosophy and educational policy, have a clear motivation for studying abroad, and demonstrate a strong willingness to learn.

### 3. Number of Admissions

40 students (April 2026 intake)

### 4. Application Acceptance Start Date

Scheduled to begin on August 1, 2025

### 5. Required Documents

#### 1. Documents related to the applicant

- Completed application form (school-designated format, with a photo attached)
- Six ID photos (4 cm × 3 cm)
- Original graduation certificate or diploma, and academic transcript from the highest level of education completed
- Proof of Japanese language study history
- Copy of passport or national ID card
- Certificate of Japanese language proficiency (e.g., JLPT), or proof of at least 150 hours of study
- Health certificate (recent medical examination report)

#### 2. Documents related to financial support

- Financial support statement
- Bank balance certificate of the financial supporter
- Materials showing the financial supporter's source of funds
- Certificate of employment of the financial supporter
- Proof of income of the financial sponsor
- Tax payment certificate

#### 3. Family and Relationship Documentation

- Official documents proving the applicant's family structure
- Documents verifying the relationship between the applicant and the financial sponsor

If the financial sponsor is not an immediate family member, please include a written explanation describing the circumstances under which financial support is being provided.

## 6. Selection Method

Applicants will be selected based on a two-step screening process:

### [First Screening]

#### 1. Document Review

The documents submitted as outlined in Section 5 will be evaluated.

### [Second Screening]

For applicants who pass the first screening only. Interviews will be conducted either in-person or online.

1. Japanese Language Written Test
2. Japanese Interview
  - ※ We will assess Japanese language ability equivalent to JLPT N5.
3. Three-Way Interview with Financial Sponsor (with interpreter)

The following points will be confirmed:

- Motivation and purpose for studying in Japan
- Enthusiasm for learning the Japanese language
- Clarity of post-graduation career plans and goals
- Support system from the applicant's family (financial sponsor)

## 7. Process from Application to Enrollment

Step	Action	Timeframe
1	Submit application documents to the school	August – End of October
2	Selection Examination	As needed
3	Receive notification of acceptance	Within 1 week of examination
4	School submits Certificate of Eligibility (CoE) application to Immigration	Late November (Scheduled)
5	Complete admission procedures (pay the examination and admission fees).	January – February
6	Receive Letter of Admission	January – February
7	Apply for a student visa in your home country	February – March
8	Pay one year's tuition fees	February – March
9	Receive Letter of Admission	Late March
10	Attend Entrance Ceremony	Early April

## 8. About Student Visa

- To obtain a student visa, you must first receive a Certificate of Eligibility (CoE) issued by Japan's Immigration Services Agency. Our school will submit the CoE application on your behalf.
- Once the CoE is issued and you obtain your visa, you are allowed to work part-time in Japan up to 28 hours per week under a permit for extracurricular activities.  
 During long school breaks such as summer vacation, you may work up to 8 hours per day (maximum 40 hours per week).  
 Please note: there are restrictions on the type of work permitted.

## Costs for Studying Abroad and Payment Methods

### 1. Japanese Language B2 for Career 2-Year Course

Categories	First year	Second year
Application fee	¥ 20,000	—
Admission Fee	¥ 65,000	—
Insurance Fee	¥ 10,400	—
Tuition Fee	¥ 637,000	¥ 637,000
Materials Fee	¥ 30,000	¥ 30,000
Facilities/ Equipment Fee	¥ 42,700	¥ 42,700
Extracurricular Activities Fee	¥ 24,000	¥ 24,000
Health Management Fee	¥ 11,100	¥ 11,100
<b>Total</b>	<b>¥ 840,200</b>	<b>¥ 744,800</b>

#### Payment Notes

- Detailed payment instructions will be provided by the school separately. Please complete the payment by the designated deadline.
- A 10% consumption tax will be added to the above fees.
- Tuition fees are subject to change depending on factors such as inflation.
- As extracurricular activities are considered part of the curriculum, activity fees will not be refunded even if students choose not to participate for personal reasons.

### 2. Payment Methods

Please make payments (tuition fees, etc.) via bank transfer or Flywire. *The application fee must be paid at the time of application.* Please refer to the invoice for payment details.

#### <About Payments via Flywire>

Flywire is an international payment platform for educational institutions.

You can send money from your local bank or pay by credit card to our school's designated account.

To use the service, please access our school's dedicated Flywire page and create your personal account.

*Our school's Flywire page is available in Japanese, English, and Uzbek.*

### 3. About Fees

- In the case of bank transfers, separate transfer fees will apply.
- All transfer-related fees are the responsibility of the sender.

#### 4. Tuition Fee Payment Deadlines

- Before Enrollment:  
Payment must be completed within 10 days of the issuance of the Certificate of Eligibility (CoE).
- After Enrollment:  
Payment must be made at least one month before the end of the semester for which tuition has already been paid.
- Other Fees:  
Please pay by the deadline indicated on the invoice issued by the school.

※If payment is not received by the deadline and no prior notice is given, the application will be considered withdrawn, and your enrollment will be canceled. If you are unable to make the payment by the deadline, please be sure to contact the school in advance.

#### 5. Remittance Instructions (Important Precautions)

Please carefully review the following instructions when making a remittance:

1. Have your invoice ready when making the payment.
2. Double-check the bank details provided on the invoice (bank name, branch name, account number, account holder's name, etc.).  
Incorrect information may prevent the school from confirming your payment.
3. In the remitter's field or remarks/memo field, be sure to enter:
  - The reference number listed on your invoice
  - Your full name in Roman letters (as shown on your passport)
4. If the remittance is made under a name other than the student's, such as a financial supporter or family member, we may not be able to verify the payment.  
This can result in delays in the enrollment process, so please exercise caution.
5. After the remittance is completed, please send a copy of the payment receipt issued to the school staff via email attachment. This receipt serves as "proof of payment," so please keep it safe so you do not lose it.
6. Please consult your financial institution for the remittance procedure.  
*Note: The school is not responsible for any loss or issues that may occur during the remittance process.*
7. If you are using Flywire, please refer to the official Flywire website or contact their support desk for assistance.  
Flywire website: <https://www.flywire.com> Flywire support desk: <https://help.flywire.com>

#### 6. Document Submission Address

Please submit documents via **email** or **postal mail** to the following addresses:

Email : [office@sachi-jp.org](mailto:office@sachi-jp.org)  
 Postal address : 〒466-0064 Aichi, Nagoya-shi, Tsurumai2-17-17, Tsurumai Bell Building-3F  
 SACHI International School  
 Contact : Phone (from overseas): +81-52-888-7755 Phone (from Japan): 052-888-7755

#### 7. Bank Transfer Information

Bank Name : Gifu Shinkin Bank (Bank Code 1530)  
 Branch Name : Shimizu Branch (Branch Code 045)  
 Account Type : Ordinary Deposit Account  
 Account Number : 1057753  
 Account Holder Name : SUNTAC Co.,Ltd  
 SWIFT CODE : GFSBJPJZ

## Cancellation and Refund Policy

If you choose to withdraw your application after it has been submitted, we will refund the applicable amount, deducting administrative fees, in accordance with the refund policy outlined below.

In principle, if your entry to Japan is delayed or your study period is shortened due to reasons beyond the school's control — such as delays in the issuance of the Certificate of Eligibility (CoE) or student visa, or for personal reasons — tuition fees for the affected period will not be refunded.

If the total amount you have paid is less than the required administrative fees, you will be asked to pay the difference.

### 1. Before Enrollment

Regardless of the reason, the Entrance Examination Fee and Admission Fee are non-refundable. Please also note that a processing fee will be deducted from the refundable amount.

Date of Cancellation Request	Before COE Issuance	COE Not Issued	After COE Issuance		Visa Granted	
			Visa Not Applied	Visa Not Granted	Before arrival in Japan	After arrival in Japan but before enrollment
Application Fee	Non-refundable	Non-refundable	Non-refundable	Non-refundable	Non-refundable	Non-refundable
Admission Fee	Non-refundable	Non-refundable	Non-refundable	Non-refundable	Non-refundable	Non-refundable
Tuition Fee	Full refund (if paid)	Full refund (if paid)	Refund all except 1 semester	Full refund	Refund all except 6 months	Refund all except 6 months
Facilities/Equipment Fee, Materials Fee, Extracurricular Activities Fee, Health Management Fee, Insurance Fee	Full refund (if paid)	Full refund (if paid)	Full refund	Full refund	Full refund	Full refund
Administrative Fee	¥ 50,000	¥ 50,000	¥ 50,000	¥ 50,000	¥ 50,000	¥ 50,000
Transfer Fee	¥ 10,000	¥ 10,000	¥ 10,000	¥ 10,000	¥ 10,000	¥ 10,000
Required Confirmation • Items	Return of Letter of Admission	Return of Letter of Admission	Return of Letter of Admission and COE	Return of Letter of Admission and proof of visa rejection	Confirmation of visa non-use or expiration and return of Letter of Admission	Confirmation of return to home country and cancellation of Residence Card

Please note that the requirements and necessary documentation for the “Certificate of Eligibility” may change based on the policies of the Immigration Services Agency.

*Note: If there is a fraction less than 1 yen, it will be rounded down.*

### 2. After Enrollment

If a student wishes to withdraw from the school after enrollment, they must submit a withdrawal form at least one month before the end of the current semester.

Tuition fees for subsequent semesters (excluding insurance premiums) will only be refunded if the school principal determines that there are unavoidable circumstances for the withdrawal.

To initiate the refund process, the student must return their student ID card. Refunds will only be processed after confirming both (1) the student's departure from Japan within the re-entry permit validity period, and (2) the deactivation (invalidation) of their residence card.

Please note that a bank transfer fee of 10,000 yen and an administrative processing fee of 50,000 yen will be deducted from the refund amount.

No refunds will be issued in the following cases:

- Withdrawal due to transferring to another school in Japan
- Change in visa status (e.g., due to marriage)
- Inability to renew the period of stay
- Expulsion resulting from violations of Japanese law or school rules



### **3. Disclaimer**

The school will not issue refunds for missed, canceled, or suspended classes under the following circumstances:

- Natural disasters, civil unrest, war, riots, strikes, terrorism, epidemics
- Directives or orders from Japanese or foreign government authorities
- Accidents or disruptions on land, sea, or air
- School actions taken to protect the lives and health of students
- Any other events beyond the school's reasonable control

No refunds will be provided in the following cases as well:

- The student cannot re-enter Japan after temporarily returning to their home country by personal choice
- The student is absent due to personal reasons, including risk management concerns, safety or health issues, or other individual decisions

### **4. Other General Terms**

1. All cancellations must be submitted in writing. The date the school receives the written notice will be treated as the official cancellation date.
2. Any bank or transaction fees incurred during the refund process are the responsibility of the applicant.
3. In cases of overpayment due to applicant error, a handling fee of ¥1,000 will be deducted from the refund. Overpayments of less than ¥1,000 will not be refunded.
4. Refunds will be processed within 40 days after the cancellation is officially confirmed by the school.

## Student Dormitory

To support international students coming to Japan for the first time, our school offers student dormitories to ensure a comfortable and safe living environment. The dormitories are located within walking distance from the school.

### 1. Dormitory Fees

Dormitory Admission Fee	¥ 33,000
Monthly Rent	¥ 30,000
Security Deposit	¥ 30,000

- The dormitory admission fee and security deposit are due on the same schedule as tuition payments.
- Upon moving in, three months' rent must be paid in advance.
- From the fourth month onward, rent must be paid by the 20th of the month prior to the billing month to the designated school account.

### 2. Facilities and Utility Costs

- The dormitory is equipped with basic appliances: washing machine, air conditioner, refrigerator, gas stove, and microwave.
- Utility fees (electricity, gas, water) and internet charges are not included in the rent and are billed based on actual usage.

### 3. Other Notes

- Upon moving out, students will be required to cover actual costs for cleaning and repairs needed to return the room to its original condition.
- Dormitory fees are subject to change depending on economic conditions or other factors.

### 4. Other Housing Arrangements

- Our parent company, Suntac Co., Ltd., operates a real estate division and can help students arrange private apartment rentals.
- The school also provides support with housing contracts, utility setup, and other essential services.

## Airport Pickup Service

### 1. Booking an Airport Pickup

Our school offers an airport pickup service for students arriving in Japan. The service will be arranged once payment has been confirmed.

Please submit your flight details (arrival date, time, and flight number) at least two weeks in advance if you will be moving into the student dormitory, and at least one month in advance for pickups to other destinations. Be sure to submit a copy of your e-ticket.

Our pickup staff will greet you at the arrival gate of the airport.

Destination	Fee	Method	Remarks
Student Dormitory (on designated move-in date)	¥15,000	Shared shuttle	This special rate is only available on the official move-in date as listed in the school calendar. You may be required to wait at the airport. The fee includes one suitcase and one carry-on item. One additional carry-on is allowed for ¥1,000, payable upon arrival.
Student Dormitory (non-designated date)	¥30,000	Shared shuttle	The fee includes one suitcase and one carry-on item. One additional carry-on is allowed for ¥1,000, payable upon arrival.

- If your flight schedule changes, please notify the school at least 7 days before your arrival.  
Please note that changes made after this deadline may not be accommodated, and no refund will be issued.
- Pickup fees are subject to change. Please confirm the latest fee at the time of application.

### 2. Cancellation and Refund Policy

The cancellation and refund conditions are as follows:

Date of Cancellation / Change Request	15 days before arrival	14–8 days before arrival	7 days or fewer before arrival
Pickup Fee Refund	100% refund	50% refund	No refund
Refund Processing Fee	¥2,000	¥2,000	–
Remarks	–	Please reapply with new arrival information. Additional charges will apply.	

- If you miss your pickup due to personal reasons (e.g., arriving late), a new request must be submitted.
- If cancellations or changes occur due to airline delays or strikes, and the vehicle has already been dispatched, the case will be treated as a new request.

We strongly recommend that all students enroll in international student insurance to cover unexpected circumstances such as travel disruptions.

# School Information

<b>School Name</b>	SACHI International School
<b>Address</b>	〒466-0064 3rd Floor, Tsurumai Bell Building, 2-17-17 Tsurumai, Showa-ku, Nagoya-shi, Aichi 466-0064, Japan
<b>Telephone:</b>	+81-52-888-7755
<b>Date of Establishment</b>	August 1, 2024
<b>Principal</b>	Akihiro Hitomi
<b>Student Capacity</b>	80 students <i>(Career-Oriented Japanese Language B2 – 2-Year Course)</i>
<b>Number of Teachers</b>	5 <i>(including 2 full-time instructors, as of April 1, 2025)</i>
<b>Administrative Staff</b>	2 <i>(as of April 1, 2025)</i>
<b>Managing Organization</b>	Santac Co., Ltd. 9th Floor, Higashikataha Sanko Building, 23 Higashikataha-cho, Higashi-ku, Nagoya-shi, Aichi 461-0015, Japan
<b>Representative Director</b>	Hidetoshi Miyake
<b>Main Activities</b>	Education programs for International students Japanese language training for companies